



Preschool/Kinder/Mother's Day Out 2018-2019

For ages eighteen months – 5 yrs old

Follows Klein ISD for all student holidays



Once per school year, non-refundable registration/supply fee of \$200.00, must be turned in with application.

Preschool tuition is monthly, payable at start of each month, September – May. Tuition is never discounted for student holidays/weather days, sickness, or vacation.

School begins August 20, no tuition due for August.

Preschool hours are 9am-1pm. Children do not nap.

Two days a week	\$250
Three days a week	\$310
Four days a week	\$400
Five days a week	\$430

You may extend your child's day to 3:00, every day or only certain days. Please see separate hand-out for details.

Hourly care is available at \$7 per hour, for early drop-off or late pick-up. Please call ahead.

School in the Pines – 19027 Joanleigh Drive **schoolinthepines.com – 281-288-6402**

School in the Pines is owned and operated by Amanda and Joe Maisonneuve. Amanda graduated from Texas A&M with a BBA. She has extensive experience in caring for and teaching children of all ages, and has been an employee of School in the Pines since her parents opened in 1984. Joe is a graduate of the University of California with a BBA, and has a strong computer and business background. Joe has been a part of School in the Pines since 1994, when he and Amanda began their premier Summer Camp programming. Amanda and Joe have four children, two school-age daughters, both adopted from Haiti, and two young adult sons (one at UT, Austin and one at Texas State). All our staff are qualified, receive ongoing training, are CPR/First Aid certified, and have recent teaching experience with preschool and school-age children.

Hours/Holiday/Tuition: We follow Klein ISD calendar for all student holidays, weather days, and make-up days. School hours are 9am – 1pm. Tuition is due on first school day each month. Late fee of \$20 will be added after fifth school day of the month. Return check fee is \$35. Late pick-up fee of \$5 per fifteen minute increment, starts at 1:05. Cash, credit/debit cards and checks accepted.

Enrollment: Application must be complete and signed, agreeing you have received informational policies. All notifications, including policy changes, will be done by email. Medical forms due before first day of school. Vaccinations must be current and documented. Children turning four by Sept. 1, 2017 must have vision/hearing test. TB test requirements are set by health dept. and not required at this time. Discipline/guidance policy is provided in enrollment packet.

Drop off/Pick up: Carpool line forms at 8:55 and 12:55. Please do not drop off earlier or later, unless you arrange early/late care at \$7 an hour. Children will only be released to parent or other adult listed on application. ID will be required for person other than parent to pick up. We do not take field trips.

Visits/Concerns: Parents are welcome to visit their child's classroom at any time. To address specific concerns, please phone or email the school to speak with director. If needed, child's teacher will follow up. Emails and phone calls are almost always answered the same day.

Items at School/Clothing: Please label lunch box, backpack, sipper cups, jacket, etc. to avoid lost items. Toys should be left at home, as they can become easily damaged or lost. A small security item is fine for young children. Dress your child in comfortable play clothes they can easily remove to use the bathroom or for diaper change. Overalls, onesies, and belts with difficult buckles are discouraged. Remember we will be exploring outdoors, doing crafts, and may get messy. Sandals, flip flops and cowboy boots are dangerous for our playground. Please wear close-toed shoes and socks. Send your child a backpack daily, and a complete change of clothes including socks and shoes.

Diapers/wipes: Children in diapers or pullups should bring a large supply of their own diapers/wipes to school upon enrollment. We will label all items with your child's name/initials and inform you when more are needed. You may send replacement wipes to go in original container.

Health/medication: Children may not attend school if they have signs of a contagious nature: fever, fever w/rash, two or more bouts of diarrhea or vomiting, lethargy, or abnormal breathing. Children may not come back to school until fever-free (without medication) 24 hours, and otherwise symptom free. Parents will be called to pick up a sick child. We will inform (to the best of our ability) parents of communicable diseases that could affect your child. If your child is injured at school, we will inform you in writing, by a phone call, or both. Medication will not be given to 9-1 students. Please give required medicine before arrival or after pickup. Sunscreen or bug spray may be brought to school and labeled with child's name, to be administered by teacher or child (school age only).

Outside play: All children will play outside on a daily basis, weather permitting. Children may not stay inside due to injury/illness. If child is too sick to be outside, they should stay home. Please send a warm coat or jacket with your child, on cold days. If attending summer camp, we will play in wading pools

Emergencies: Emergencies will be handled on an individual basis. We will assess the situation, and 911 dialed immediately if needed. A parent will be called right away if their child requires medical attention beyond what we can provide. We will attempt to reach the second parents if first cannot be reached. We will use cell, then work, then home numbers. If parents cannot be reached, we will call those listed on emergency card. PLEASE keep us up to date on all contact info. Relocation to Lemm Elem 19023 Joanleigh Drive, if needed. Detailed emergency plans available upon request.

Parties: At times during the year, parents are asked to bring treats to a holiday party. We will use SignUp Genius for parent volunteers. You may send treats to celebrate your child's birthday. (juice boxes, cookies, cupcakes, krispie treats are best). If providing birthday invitations, please send enough for entire class.

Snacks/lunch: Snacks are served each day mid-morning and water provided throughout the day. Lunch brought from home should be ready to eat (we cannot heat up or refrigerate food) and in a way child can feed themselves. Please do not send Lunchables with shredded cheese, pasta buckets, can soup, etc. Children are encouraged to bring water bottle or sipper cup. Children may purchase a hot lunch daily (menu w/price at front desk).

Additional: Certain gang-related criminal activity or engaging in organized criminal activity within 1000 feet of this center is violation of the law and is therefore subject to increased penalty under state law. As we required by Texas law, we provide a comfortable place for breast-feeding mothers. You also have the right to breastfeed or provide expressed milk for your child while in care. You may view a copy of the Texas Minimum Standards and our most recent inspection report, available at the front desk. This copy must remain at school. You may visit the child care licensing website for more info: www.dfps.state.tx.us. You may contact our local child care licensing off by calling 936-756-1551. Our teachers are trained to recognize and prevent child abuse, including annual training to increase employee and parents' awareness of prevention techniques and warning signs for child abuse and neglect, strategies for coordination between school and community, and actions parents of child abuse or neglect victim should take for assistance and intervention. You may phone child abuse hotline by calling 1-800-252-5400 or online at <http://www.txabusehotline.org>. Our teachers are not currently required to obtain voluntary vaccines (i.e. flu or pneumonia)